OHS Booster Club  
Tuesday, June 6th, 2018  
7:00  
Oxford High School  
Minutes

Executive Board Present  
Amy Panek – President  
Jeff Panek – Vice President  
Sue Kondic – Secretary  
Jim Sanders – Treasurer  
Lisa Suttile – Special Projects

Executive Board Absent  
Dorothy Potter – Principal  
Jennifer Mahmood – Publicity  
Robert Schumann – Vice Principal

Members Present  
Laurie Lobraico  
Maureen Mavricz  
Ann Marie Lacobelle  
Jennifer Miller  
Kim Mowry

Amy Panek called meeting to order at 7:07pm.

Previous Minutes: Jeff Panek motioned to accept the May 2018 minutes. Jim Sanders seconded and the minutes were accepted unanimously.

President’s Report: Amy Panek reported that scholarships were awarded to two graduating seniors based on community service. The recipients were Kaitlyn Remond and Christine Constantinou. They each received $1000. Grad sign pick up dates are June 6th and 7th. Grad balloon pick up dates are June 18th and 19th. Collages will be assembled on June 11th and put up on June 12th. There are new
kiosks to hang them on. Grad Breakfast is June 19th. This is the last meeting. The board will meet over the summer to make plans for the new school year. We are thinking of bringing back the beer and wine tasting event.

**Administration’s Report:** Administration was not present.

**Treasurer’s Report:** Jeff Panek motioned to rename line item “festival of trees weekend” to “Pizza with Santa”. Sue Kondic seconded and motion was approved. Jeff Panek motioned to move $1,410.12 to the new Pizza with Santa line item. Sue Kondic seconded and motion was approved. Jeff Panek motioned to use $834 from Bingo Night and $358 from Pizza with Santa to cover the costs of the new art kiosks. Sue Kondic seconded and the motion was approved. Lisa Suttile motioned to approve the Treasurer’s Report. Jeff Panek seconded and the report was approved.

**Fund Raising Requests:**
**Girl’s Swim:** Five Guys Dine In – Date TBD. Motion to approve made by Jim Sanders and seconded by Lisa Suttile. Approved. Ole Dog Dine In on July 19th. Motion to approve by Lisa Suttile and seconded by Jim Sanders. Approved. Senor Panchos Dine In on August 8th. Motion to approve made by Lisa Suttile and seconded by Jim Sanders. Approved.

**Spirit Club (Cheerleading):** Cheer Camp July 23-27/Face Painting on July 21st/OHS Spirit Spectacular February 23rd. Motion to approve made by Jeff Panek and seconded by Jim Sanders. Approved.

**QB Club:** 50/50 Raffle at home games. Request to share with cheer. Waiting on the football schedule. Motion made by Jeff Panek and seconded by Jim Sanders. Approved.

**Electronic Fundraiser Requests:**
**Booster Club:** Expend Funds for Art Kiosks. Approved. Expend funds for Senior Lock In. Approved.

**New Business:**
Summer executive meeting: Discuss fundraisers like beer and wine tasting and scavenger hunt.
Old Business:
Make sure all coaches have Bryan sign off on fundraising for equipment.
Concession booth clean up.
Open position for concession coordinator.
Take a Stand Day cancelled due to tornado.

Meeting was adjourned by Amy Panek at 8:00pm
Next Meeting is on September 5th, 2018 at 7:00pm
Minutes filed on August 7th, 2018
Sue Kondic – secretary

Summer Electronic Votes:
Quarterback Club – Discount Coupon Book – Approved
Girl’s Swim – Approved
  • Dine In at Tavern 1757
  • Banquet Booklet Sponsor Ad
  • Gourmet Apple
  • Shake the Can (Publicity Blitz) at Stop and Shop
Dance Team – Snap Raise Online Fundraiser – Approved
Girl’s Volleyball - Approved
  • Concessions for home games
  • Car wash date change
  • Publicity Blitz
Summer Executive Meeting:

The Board met twice over the summer to discuss and plan events for the upcoming year.

Treasurer / Fundraising Discussions:
We met with Corrine Niski and went over the books. It was discovered that not all teams were getting the 5% freebie on fundraisers. Amy went back and gave 5% back to all teams. Going forward we will no longer give teams/clubs a free fundraiser. 5% will be taken from all fundraisers. We decided for the sake of simplicity this will happen at the end of the school year. Jim will bring the laptop to all meetings so that account questions can be answered directly at the meeting. All fundraising deposits need to be made separately. They cannot be combined. We discussed the need to have a representative from each club/team present at every monthly meeting so that they are aware of what is going on as well as to make deposits, request fundraisers and volunteer to help. A protocol has to be set up for how summer camps are run. Are they to go through parks and rec or through the schools. This discussion needs to be with Kyra and Bryan present. It also has to made clear that a team cannot make a fundraiser mandatory. Ballroom dancing needs to be taken off of our books. Jim will take deposits every 3rd Wednesday of the month.

Concession Stand:
Amy received the Health Certificate for the concession stand. We need to clean it out and restock for the football season. We also to get volunteers to help run it. The first home game is September 14th.

Meet the Teacher Night:
Meet the Teacher night is September 5th. We will need water and cookies. Amy is going to get a new banner since we cannot find the old one. Jen will create a membership sign up form.

Booster Club members:
Sue will clear out the emails of graduated seniors. Members will be sent an invite to the upcoming meeting on September 4th. Lisa Suttile made a motion to make Laurie Lobraco the Membership/Volunteer Coordinator. Jen Mahmood seconded and the motion was approved.

Miscellaneous Items:
- Alana Flach is now in charge of facility request forms. We need to put in for the teacher’s lounge and the culinary room for home football games.
- We should start working on a newsletter.
- Start reaching out to parents to be class helpers and to students to be student liaisons.
- Karaoke fundraiser
- Have Lisa contact Quarry Walk about sponsoring Festival of Trees
- Boosting Spirits